

Agenda

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City Executive Board

Date: **Wednesday 21 September 2011**

Time: **5.00 pm**

Place: **Oxford Town Hall, St Aldate's, Oxford**

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City Executive Board

Membership

Chair	Councillor Bob Price	Corporate Governance and Strategic Partnerships
	Councillor Ed Turner	Finance and Efficiency
	Councillor Antonia Bance	Stronger Communities
	Councillor Colin Cook	City Development
	Councillor Van Coulter	Leisure Services
	Councillor Mark Lygo	Parks and Sports
	Councillor Joe McManners	Housing Needs
	Councillor Val Smith	Regeneration
	Councillor John Tanner	Cleaner, Greener Oxford
	Councillor Bob Timbs	Crime and Community Safety

The quorum for this meeting is three members. Substitutes are not permitted.

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AGENDA

PART ONE PUBLIC BUSINESS

Pages

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST

Board Members are asked to declare any personal or personal prejudicial interests they may have in any of the following agenda items. Guidance is contained at the end of these agenda pages.

3 PUBLIC QUESTIONS

When the chair agrees, questions from the public for up to 15 minutes – these must be about the items for decision at the meeting (excluding the minutes) and must have been given to the Head of Law and Governance by 9.30am two clear working days before the meeting (email executiveboard@oxford.gov.uk or telephone the person named on the front of the agenda). No supplementary questions or questioning will be permitted. Questions by the public will be taken as read and, when the Chair agrees, be responded to at the meeting.

4 SCRUTINY COMMITTEE REPORTS

5 OPERATION OF PARK AND RIDE SITES

1 - 8

Lead Member: Councillor Cook

Report of the Executive Director for City Services

To set out proposals for changes to the management of the Council's three Park and Ride sites in a way that meets the requirements of the City Council's Medium Term Financial Strategy.

6 TREASURY MANAGEMENT STRATEGY 2010/11 OUTTURN

9 - 22

Lead Member: Councillor Turner

To set out the Council's treasury management activity for 2010/2011, together with its achievement against prudential indicator targets for 2010/2011.

7	QUARTERLY REPORTING - FINANCE, PERFORMANCE AND RISK - 2011/12	23 - 64
	<p>Lead Members: Councillors Price and Turner</p> <p>Reports of the Corporate Director Finance and Efficiency</p> <p>To report on the position for Finance, Performance and Risk during the first quarter of the financial year.</p>	
8	LOCAL DEVELOPMENT SCHEME 2010-2013	65 - 110
	<p>Lead Member: Councillor Cook, Turner</p> <p>Report of the Head of City Development</p> <p>To approve a three-year programme for the preparation of various planning documents that will form part of the City Council's Local Development Framework.</p>	
9	DISCRETIONARY HOUSING PAYMENTS	111 - 132
	<p>Lead Member: Councillor Smith</p> <p>Report of the Head of Customer Services</p> <p>To approve the request for additional Discretionary Housing Payment funding, and to approve the new Discretionary Housing Payments Policy.</p>	
10	LEISURE CENTRE DEVELOPMENT PLANS - PHASE 2	133 - 148
	<p>Lead Member: Councillor Coulter</p> <p>Report of the Head of Leisure and Parks</p> <p>To seek approval to progress phase two leisure centre improvement works.</p> <p>There is a not for publication appendix to this item.</p>	
11	TRADING STRATEGY	149 - 172
	<p>Lead Member: Councillor Turner</p> <p>Report of the Executive Director for City Services</p> <p>To provide an update on the approach proposed to take forward the proposal contained in the Council 2012 Strategy that the Council seeks to optimise income.</p>	

12	GRANTS 2010-2011 - MONITORING FEEDBACK	173 - 190
	Lead Member: Councillor Bance Report of the Head of Housing and Communities To inform members of monitoring information returned by Community and Voluntary Organisations awarded a grant in 2010/2011.	
13	FUTURE ITEMS	
	This item is included on the agenda to give members the opportunity to raise issues on the Forward Plan or update the Board about future agenda items.	
14	MINUTES	191 - 196
	Minutes of the meeting held on 22 June 2011 and the special meeting held on 21 July 2011.	
15	MATTERS EXEMPT FROM PUBLICATION	
	If the Board wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972. The Board may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	

DECLARING INTERESTS

What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or people with whom you have a close personal association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect you, your relatives or people with whom you have a close personal association positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests, which you must register.

What do I need to do if I have a personal interest?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you. You may still speak and vote unless it is a prejudicial interest.

If a matter affects a body to which you have been appointed by the authority, or a body exercising functions of a public nature, you only need declare the interest if you are going to speak on the matter.

What is a prejudicial interest?

You have a prejudicial interest in a matter if;

- a) a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgment of the public interest; and
- b) the matter affects your financial interests or relates to a licensing or regulatory matter; and
- c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest you must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, you may also make representations as if you were a member of the public. However, you must withdraw from the meeting once you have made your representations and before any debate starts.